



Saul Mirowitz Jewish Community School is a vibrant and inclusive learning environment dedicated to fostering academic excellence, Jewish values, and a strong sense of community. Serving students from kindergarten through middle school, the school provides a student-centered education that integrates rigorous academics with Jewish traditions and culture. With a focus on nurturing each child's intellectual, emotional, and spiritual growth, Mirowitz encourages curiosity, creativity, and a commitment to tikkun olam (repairing the world). The school's warm, supportive community values collaboration, respect, and joy in learning, offering students the tools they need to thrive in the classroom and beyond.

Position Overview

We are seeking an attentive, reliable, and caring individual to join our team as an **Aftercare Assistant**. The ideal candidate enjoys working with children, can maintain a safe and nurturing environment, and is able to manage routines and transitions with positivity and confidence. This part-time role involves supervising students after school, facilitating activities, supporting smooth daily operations, and ensuring consistent and friendly communication with families. The Aftercare Assistant is an essential member of our extended-day program and contributes to a joyful and engaging end-of-day experience for students.

Key Responsibilities

- Prepare the aftercare space each day, including setting up materials and activities that support student engagement.
- Welcome students as they arrive, ensuring they are signed in and have access to an organized selection of activities and snacks.
- Maintain accurate attendance records and ensure consistent supervision of all students throughout the program.
- Communicate promptly and warmly with families regarding student pickup, using the aftercare phone to coordinate as needed.
- Supervise students both indoors and outdoors, promoting a safe, positive, and inclusive environment.
- Support smooth transitions between activities, assisting students as they move from outdoor play to indoor activities and preparing them for dismissal.
- Engage with students through age-appropriate activities, modeling cooperative behavior, kindness, and respect.
- Ensure that all aftercare spaces remain clean, organized, and well-maintained, including resetting materials and storing supplies at the end of the day.
- Collaborate with the Aftercare Director and fellow staff to provide a cohesive, supportive after-school experience for all students.

Qualifications

- Experience working with children in a school, camp, or childcare setting is preferred.
- A warm, patient, and upbeat approach to supervising children.
- Strong communication skills, especially with parents and colleagues.
- Ability to remain attentive and actively engaged during supervision, both indoors and outdoors.
- Reliability, punctuality, and strong organizational skills.
- Ability to support smooth transitions and maintain program routines.
- A collaborative, team-oriented mindset and willingness to assist colleagues as needed.

DEI Philosophy Statement

At Mirowitz, we recognize that diversity, equity, and inclusion are deeply rooted in our work as Jewish educators. Our tradition teaches us the value of *kavod habriyot*, respect for the sacred diversity of all of God's creations. Our core Jewish values of *kavod* (respect), *hakarat hatov* (recognition of the good), *limmud* (learning), and *tikkun* (commitment to repair) guide our work in building empathy, promoting sacred diversity of identities, and both studying and committing ourselves to the repair of social inequities that have historically stemmed from these differences. We believe in the dignity and worth of every person regardless of race, color, religion, sex, national origin, ancestry, ability, age, sexual orientation, gender identity and expression, socioeconomic status, or any other individual characteristic.

How to Apply

Interested candidates should submit a resume and cover letter to Brian Thomas, bthomas@mirowitz.org.